

LIKILENG INTERNATIONAL SCHOOL

ACCEPTABLE USE POLICY –FOR STUDENTS

The purpose of the Acceptable Use Policy (AUP) is to give students rules about how to use digital devices, the internet, and technology responsibly while they are in class. The AUP also covers the appropriate use of school networks, websites, and other resources. It outlines the consequences of any inappropriate or illegal behavior. It also provides guidance on how to report any misuse. Following these guidelines guarantees a polite, safe, and productive online environment. The AUP helps to ensure that students understand the boundaries of acceptable behavior online and that they are able to recognize potential issues. It also helps to ensure that students are aware of the consequences of their actions and that they are able to report any misuse to the appropriate authorities. Finally, it provides students with the tools and resources they need to ensure that their digital devices and the internet are used responsibly.

Purpose

- ❖ To guarantee appropriate usage of the technology supplied by the institution.
- ❖ To guard against improper use of digital resources by students, staff, and the school community.
- ❖ To adhere to moral and legal requirements.

Scope

This policy covers all student internet use while on school property, including personal devices linked to the school network and school-owned devices. Any student found to have violated this policy will face disciplinary action. Students should always use the school's internet responsibly and for any lawful purpose. Parents/guardians are responsible for monitoring their children's internet use.

General Rules

- ❖ Technology usage should always be done so with courtesy and responsibility.

- ❖ Technology utilization should primarily assist educational activities and learning objectives with an emphasis on education.
- ❖ Students ought to be considerate of others' security and privacy. It is forbidden to gain unauthorized access to files, accounts, or data

Internet Use

- ❖ Content That Is Appropriate: It is strictly prohibited to access, download, or share any content that is offensive, harmful, or unlawful. This includes but is not limited to explicit adult material, hate speech, graphic violence, illegal activities such as drug trafficking or child exploitation, and any content that infringes upon intellectual property rights or violates privacy.
- ❖ Social media: If approved by the teacher, use of social media during school hours should only be for instructional purposes.
- ❖ Cyberbullying: Cyberbullying and harassment of any kind is forbidden and will be taken very seriously. Examples of cyberbullying incidents include sending threatening or abusive messages, spreading rumors or false information online, and creating fake social media profiles to harass or embarrass someone. These actions can have severe emotional and psychological impacts on the victims, leading to decreased self-esteem, anxiety, depression, and even suicidal thoughts.

Email correspondence and Interaction School Email:

- ❖ Only correspondence pertaining to education and school business should be sent using school email addresses.
- ❖ Language: All correspondence must be polite and devoid of any objectionable or improper wording.
- ❖ Links and Attachments: Students should avoid clicking on links or opening email attachments from unidentified or dubious sources.

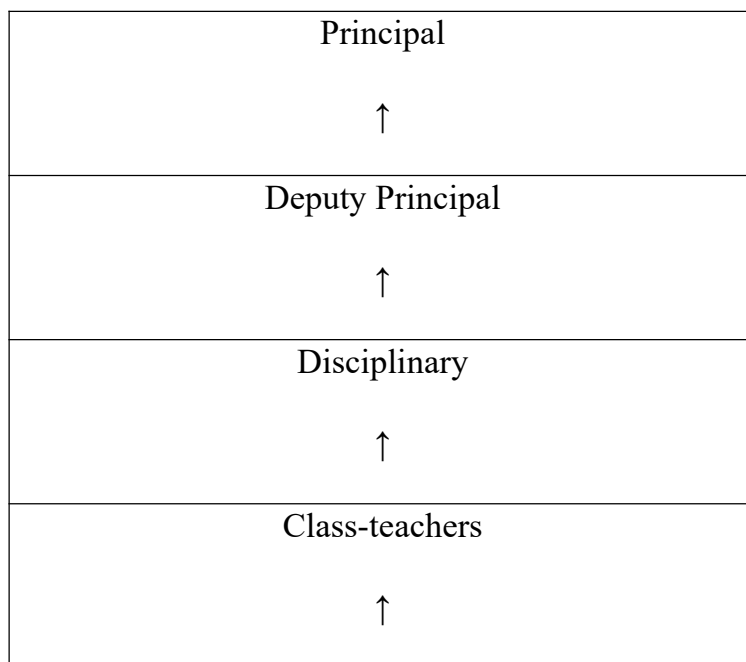
Device use

- ❖ Utilization of Devices Personal gadgets: Using personal gadgets in class requires permission from the teacher and should not interfere with the learning process.
- ❖ Devices held by the school: Students are in charge in maintaining and using these devices properly.
- ❖ Software and Apps: On school-owned devices, only officially sanctioned software and apps should be installed or utilized.

Security and Privacy

- ❖ Passwords: Students are required to protect their passwords and not divulge them to third parties.
- ❖ Personal Information: It is not permitted to share personal information online without authorization, such as your full name, address, or phone number.
- ❖ Monitoring: All use of the school's digital resources may be observed and reviewed by the administration at any time.

Procedure in reporting misuse of digital devices.



students

Consequences of Violations

- ❖ **Disciplinary Actions:** This policy's violations may lead to disciplinary actions, such as detention, suspension, or other suitable measures, in addition to the loss of technology rights. Such disciplinary actions will be taken at the sole discretion of the administration. The severity of the punishment will be based on the nature, severity, and frequency of the violation. The disciplinary actions will remain confidential.
- ❖ **Legal Actions:** Legal action may be taken in the event of serious offenses. The legal action may include legal action, suspension, or expulsion. The school may also take disciplinary action against a student's parents or guardians in the event of serious or repeated offenses.

Agreement

This Acceptable Use Policy must be read and approved by students as well as their parents or guardians. Signs serve as proof that the laws and regulations have been understood and accepted.

Agreement Form

By signing below, I acknowledge that I have read, understood, and agree to abide by the Acceptable Use Policy for Students.

Student Name: _____ Parent/Guardian _____

Grade: _____ Signature _____

Signature: _____ Date _____

Date: _____

